

# ALBERTA VLT OPERATORS ASSOCIATION



## AVOA September 2023 Quarterly Minutes

Location: Held over a ZOOM meeting with 5 members present

Date: September 30, 2023

Time: 5pm

Attendees:	Sheldon Rice (Rycroft Hotel) Justin Stewart (Rycroft Hotel) Connie Cadrain, Rocky Mtn. House, AB Elisabeth Gallant, Okotoks, AB Jen Lewis, Rycroft, AB	President (and Director) Vice President (and Director) Chairperson (and Director) Treasurer Secretary
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### Agenda items

1. Called the meeting to order at 5:10 pm and confirm that there is a quorum (minimum of 3 board members).  
Motioned: Sheldon Rice      Seconded: Connie Cadrain
2. It was discussed that the bank account still needed to be opened and determined that it would not be necessary until after the BoD was ready to start recruiting members for the association.  
Motioned: Jen Lewis      Seconded: Justin Stewart
3. It was discussed that Sheldon had follow-up communications with AGLC Gaming, to determine if they would be willing to allow a captive insurance program to be utilized as valid insurance for the VLT terminals. The matter had been addressed, and it was stated by AGLC Gaming's highest authorities (and legal representatives), that a Captive insurance program was an acceptable means for insuring the Video Lottery Terminals. Sheldon was delegated to continue to follow-up on the matter with the Insurance Broker and their Captive Insurance Partner.  
Motioned: Justin Stewart      Seconded: Elisabeth Gallant
4. It was discussed that Sheldon had followed-up with the insurance broker, and the Captive Insurance Program expert, and conducted another conference call to discuss the recent approval

from AGLC Gaming and start making a plan to form the Captive Insurance Program and start recruiting members for the association. Sheldon was delegated to continue following up.

Motioned: Connie Cadrain      Seconded: Sheldon Rice

5. It was discussed and agreed upon that Sheldon dedicate any (and all) of his spare time, making cold calls to the VLT Operators of Alberta, one-by-one, to introduce them to the concept of the AVOA association, and the benefits that would come with joining as members and get the email address of the owner or general manager for further communications. Sheldon was delegated to be the one to make these phone calls.

Motioned: Sheldon Rice      Seconded: Justin Stewart

Action items	Owner(s)	Deadline	Status
Complete the email list	Sheldon/ Justin	Feb 1, 2024	In progress
Open the bank account	Sheldon	March 1, 2024	In progress
Further communication With insurance co.	Sheldon/ Justin	No deadline	In progress
Email all potential members	Sheldon/ Justin	March 1, 2024	In progress
Create excel file for membership fee data	Sheldon/ Connie	No deadline	In progress
Start taking membership fees and recording on excel file	Connie/ Elisabeth	No deadline	In progress
Initiate communications with website developers	Sheldon	No deadline	In progress

Signatures: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_