

ALBERTA VLT OPERATORS ASSOCIATION



AVOA March 2023 Quarterly Minutes

Location: Held over a ZOOM meeting with 5 members present

Date: March 30, 2023

Time: 6pm

Attendees:	Sheldon Rice (Rycroft Hotel)	President (and Director)
	Justin Stewart (Rycroft Hotel)	Vice President (and Director)
	Connie Cadrain, Rocky Mtn. House, AB	Chairperson (and Director)
	Elisabeth Gallant, Okotoks, AB	Treasurer
	Jen Lewis, Rycroft, AB	Secretary

Agenda items

1. Called the meeting to order at 6:10 pm and confirm that there is a quorum (minimum of 3 board members).
Motioned: Sheldon Rice **Seconded:** Connie Cadrain
2. It was discussed that the bank account still needed to be opened and determined that it would not be necessary until after the BoD was ready to start recruiting members for the association.
Motioned: Jen Lewis **Seconded:** Justin Stewart
3. It was discussed that Sheldon had reached out to a qualified insurance broker, who had brought in a second partner that is an expert in Captive Insurance Programs and was scheduling a meeting (in the near future), to explore the concept. Sheldon was delegated to continue following up on the matter.
Motioned: Connie Cadrain **Seconded:** Sheldon Rice
4. It was discussed that Sheldon had initiated communications with AGLC Gaming, to determine if they would be willing to allow a captive insurance program to be initiated as valid insurance for the VLT terminals. Sheldon was delegated to follow up on the matter.
Motioned: Justin Stewart **Seconded:** Elisabeth Gallant

5. It was discussed that Sheldon had initiated communications with AGLC Gaming and determined that they were willing to give us a complete database (with all the contact information of the VLT operators across the province). Sheldon was delegated to compile the entire email list and start doing some statistical data research based on the data given by AGLC Gaming.

Motioned: *Sheldon Rice*

Seconded: *Justin Stewart*

6. It was discussed that the AVOA website was completely set up and ready to hand over to a web developer (to prepare it for signing up members). Sheldon was delegated to do some research and recruit an affordable web developer to conduct the work.

Motioned: *Justin Stewart*

Seconded: *Elisabeth Gallant*

Action items	Owner(s)	Deadline	Status
Complete the email list	Sheldon/Justin	Feb 1, 2024	In progress
Open the bank account	Sheldon	March 1, 2024	In progress
Further communication With insurance co.	Sheldon/Justin	No deadline	In progress
Email all potential members	Sheldon/Justin	March 1, 2024	In progress
Create excel file for membership fee data	Sheldon/Connie	No deadline	In progress
Start taking membership fees and recording on excel file	Connie/Elisabeth	No deadline	In progress
Initiate communications with website developers	Sheldon	No deadline	In progress

Signatures: _____

Print name: _____

Date: _____